

# Statewide Rollout Meeting Minutes

January 25, 2002

8:30 - 10:00am - Albemarle CR 1112

## IPRS Statewide Rollout Meeting Attendees:

Gary Imes, Chief, IT Section  
Jean Revenew, IT Section  
Bleecker Cooke, Maximus  
Art Eccleston, Director's Office  
Betty Cogswell, IT Section  
Hampton Carmine, IT Section  
Mark Robeson, Lee-Harnett  
Sharon Smith, Contracts & Administration

Deborah Merrill, IT Section  
Mary Tripp, Program Accountability  
Shawn Holland, DIRM  
Rick Olson, DIRM  
Anita Curtis, IT Section  
Cathy Bennett, EDS  
Sharlene Brown, EDS  
Susan Brown Ward, IT Section

### 1) Review and Approve Minutes

The January 11, 2002 meeting minutes were approved for posting.

### 2) Contracts

#### New MOA's

The MOA team members are: Gary Imes, Bob Duke, Jay Dixon, Rick DeBell, Sharon Smith, Rick Olson, Betty Cogswell, Barbara Moore, a Southeastern Center representative and a Duplin-Sampson-Lenoir representative.

Two new MOAs will be created using the pilot's current MOA as a starting point.

- The Division and Pilot AP MOA - for pilot APs covering January 1, 2002 to June 30, 2002
- The Division and New AP MOA - for AP's migrating to IPRS during the September 2002 through June 2003 timeframe.

Gary's target date to finish the MOAs is February 28.

### 3) State Plan (Art E.)

- The array of services is being reviewed.
- State plan target population groups will be ready mid-February.
- Target population groups and array of services do not have to be done at the same time.
- Array of services can be changed on line at any time as long as it does not affect eligibility. A date to complete the array of services has not been assigned.
- The Legislative Oversight Committee will consider pushing back the January 2003 date for area programs to present their proposals. This will require a legislative change. This would effect hold harmless for pilots.

### 3) Statewide Utilization Management (Mary Tripp)

- The policy for prior-approval needs to be consistent across the two systems. **Mary will check on this.**
- **Shawn and Betty will send Mary and Art procedure for updating service codes** within IPRS.
- DEFCOM 7 – Art's committee to compare covered services in Medicaid with services covered by Pioneer, ARC and MR/MI. Plan to meet twice a month and to be finished by 3/4/02.

### 4) HIPAA Compliance (Susan/Bleecker)

- Per Bleecker, the MMIS+ Rebid will start circulating pieces of the RFP for review.
- Continuing to look at the documentation. Will send customized letters.
- PMO has released money for the division. A team has started the MMIS assessment.
  - **Sharlene will report the timeline for this next week.**
  - Jean continues to define and document the CSR process.

### 5) Implementation Planning (Betty Cogswell)

- Area Programs are to provide their first and second choices of implementation phase by January 31. Betty has 18 responses thus far. The Division will review the AP's selections. A proposal will be made to the Implementation Steering Committee at its February 20 meeting to accept the phases approved by the Division.
- Betty is presenting to Early Intervention today in Burlington and to the Wildata User's Group at Southeastern Regional in Lumberton on 1/28/02.

**6) Issues for the IPRS Implementation Steering Committee**

- Discussion of Mark's Third party check issue...recoup vs. adjustment - Medicaid - concurrent billing
- Mary will research this issue with Art Harris and will respond to this committee.

**7) IPRS Operations Support (Deborah Merrill)**

**8) Training**

Training of Division staff on IPRS (DMH Financial Reports and Inquiries)

Training was conducted on 1/18/02 and 1/23/02. Betty has received email requests from Division staff unable to attend the 2 sessions requesting that another session be scheduled.

Training of Area Programs on EDI transactions and development of data requirements.

Shawn and Cheryl to conduct training at the end of February in Raleigh (site unknown).

A church and the Raleigh Elks Lodge are potential sites for the training. Gary suggested breaking the training into regions if not able to find reasonable inexpensive locations.

Consolidated meeting of Area Directors, MIS Forum and Finance Officers - March 1

First part would be a panel discussion by the pilot sites (Area Directors, MIS, Finance Officers, and clinical personnel). Questions should be submitted in advance to the Council. Anything sent by the Division to the Council must first be channeled through the Director's office.

**9) Other Meetings -**

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|--|-----------------|
| • Division IPRS Workgroup                | February 5      |
| • IPRS Implementation Steering Committee | February 20     |
| • MMIS - IPRS Governance                 | April 8         |
| • FARO                                   | May 20 – May 22 |

**Next Meeting**

**February 8, 2002, 8:30am, Albemarle CR 1112**